

# WE'RE CHANGING HOW WE TRANSACT WITH YOU

## ACCOUNTS & BILLING (CHARGE CUSTOMERS)

When Civil Construction Hire was acquired by United Rentals Australia in March 2025, our legal name changed to United Rentals Australia Pty Ltd, trading as Civil Construction Hire.

From 8th August 2025, Civil Construction Hire will commence trading as United Rentals Australia.

Therefore, as we move our systems across to United Rentals systems, there will be some changes around the administration of your account.

## FOR YOU AND YOUR ACCOUNTS DEPARTMENT

- Invoices will look different but will display all the information you need.
- Invoices and statements will be sent from [statements@ur.com](mailto:statements@ur.com) email address (please whitelist this address)
- You will receive a UR Customer Number, replacing your existing customer number. <sup>1</sup>



SEARCH KEY: 12 HUNTER STREET, HORNBY NSW 2077  
Job # 123456789

XXXXXX CONSTRUCTION  
12345 COMPANY ADDRESS  
XXXXXX XXX XXXX

Office: 00000 3XX 000 Job: 9999 999 999

XXXXXX CONSTRUCTION  
LEVEL XX XXX XXXXXX

**TAX INVOICE**  
7XXXXXXXX-XXX

Customer: 8XXXXX4  
Invoice Date: 01/07/24  
Date Out: 29/04/23 05:00 AM  
Billed Through: 30/06/24 00:00  
Job Location: 12345 COMPANY ADDRESS XXXX  
Job ID: XXXX-XXXXXXXX-AN1  
Customer Job ID: XXXXX CONSTRUCTION  
Purchase Order: 2XXX XXXX  
Ordered By: ABC CONSTRUCTION  
Written By: CYCLE BILL  
Salesperson: JOHN SMITH

Reference:

**Invoice Amount: \$127.38**

Terms: Net 30 Days  
Payment options: Electronic Transfer  
Bank BSB: 013-907  
Account: 8XXXXX4  
Payment Inquiry: Call Accounts on 1300 934 030 or Email [apacaccounts@ur.com](mailto:apacaccounts@ur.com)

| Qty                 | Equipment | Description | Billing From Date | To Date  | Thru Date | Total Qty | Daily Rate | Amount   |
|---------------------|-----------|-------------|-------------------|----------|-----------|-----------|------------|----------|
| 1                   | XXXX      | XXXX        | 1/06/24           | 30/06/24 | 30        | 3.86      |            | 115.80   |
| Rental Subtotal:    |           |             |                   |          |           |           |            | 115.80   |
| Agreement Subtotal: |           |             |                   |          |           |           |            | 115.80   |
| + 10.00% GST        |           |             |                   |          |           |           |            | 12.58    |
| Total:              |           |             |                   |          |           |           |            | \$127.38 |

\* PLEASE NOTE: GST IS CALCULATED PER SALES LINE. DUE TO ROUNDING, THE ACCUMULATION OF THE INDIVIDUAL LINES MAY RESULT IN A SLIGHT VARIATION TO THE TOTAL GST AMOUNT DISPLAYED ON THE INVOICE.

COMMENTS/NOTES:

## YOUR CONTRACTS

- Contract Numbers will change
- Contracts will be split by origin location and given new Contract Numbers

## WORK UNITED™

United Rentals Australia Pty Ltd | 13 44 73



## A NEW WAY TO PAY YOUR ACCOUNT

There will be a change of bank details for EFT Payments. Using these will ensure a smooth allocation of payments to your account.

**Bank Name:** United Rentals Australia Pty Ltd

**Bank BSB:** 013-907 <sup>2</sup>

**Account Number:** (Your UR Customer Number) <sup>1</sup>

**Bank:** ANZ Bank, 19 Hunter Street, Hornsby NSW 2077

## TAX INVOICE 7XXXXXXXX-XXX

Customer: 8XXXXX4 <sup>1</sup>  
Invoice Date: 01/07/24  
Date Out: 29/04/23 05:00 AM  
Billed Through: 30/06/24 00:00  
Job Location: 12345 COMPANY ADDRESS XXXX  
Job ID: XXXX-XXXXXXXX-AN1  
Customer Job ID: XXXXX CONSTRUCTION  
Purchase Order: 2XXX XXXX  
Ordered By: ABC CONSTRUCTION  
Written By: CYCLE BILL  
Salesperson: JOHN SMITH

Reference:

**Invoice Amount: \$127.38**

Terms: Net 30 Days  
Payment options: Electronic Transfer  
Bank BSB: 013-907 <sup>2</sup>  
Account: 8XXXXX4 <sup>1</sup>  
Payment Inquiry: Call Accounts on 1300 934 030 or Email [apacaccounts@ur.com](mailto:apacaccounts@ur.com)

g Total Daily  
+ e Days Rate

## ACCESS TO TOTAL CONTROL

You will have access to Total Control, our new version of the Customer Portal, allowing you to track your rented equipment, request more or off-rent equipment, pay invoices and keep track of payments and rental history.

## NEED FURTHER HELP?

Please call the Accounts Team on 1300 660 564 or email [apacaccounts@ur.com](mailto:apacaccounts@ur.com)